

**THE TOWN OF FOREST HEIGHTS  
RESOLUTION 27-19**

**A RESOLUTION TO APPROVE A CONTRACT FOR REPAVING THE FRONT  
PARKING LOT AT FOREST HEIGHTS TOWN HALL**

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, the Town Council has the authority to approve the procurement of goods and services pursuant to Code Section 20.4 and Charter, Section 33-63(a) requires that all purchases and contracts for the Town government shall be made by the Mayor and Council and;

WHEREAS, specifically Town Code Section 20.4 sets forth the procedure for the procurement of services and goods and the disposal of surplus property and;

WHEREAS, this same section of the Town Code provides for the procurement of goods and services over \$10,000.00 and requires a competitive bidding process and a written contract for procurement of such goods and services and;

WHEREAS, the Town advertised an Invitation to Bid which closed on July 27<sup>th</sup>, 2018 to received bid proposals for repaving the front parking lot of the Town Hall building and;

WHEREAS, during the discussion of a Resolution (54-18) concerning the results of said bid process and a recommended respondent at the September 10<sup>th</sup> 2018 Town Council Work Session meeting, the Town Council expressed a desire to complete construction of a new retaining wall to replace the then dilapidated retaining wall adjacent to the front parking lot prior to repaving the parking lot and;

WHEREAS, the construction of a new retaining wall was approved by Resolution 02-19 and construction was completed on or about February 26<sup>th</sup> 2019 and;

WHEREAS, there were a total of 5 (five) bid proposals received in response to the July 27<sup>th</sup>, 2018 Invitation to Bid process which are attached and referred to as Exhibit A and;

WHEREAS, the most responsive and cost-effective bid proposal for repaving the Town Hall parking lot was received from Pavement Corporation at a total cost of \$22,124.00, which would still be honored by said company and;

WHEREAS, at its April 17<sup>th</sup> meeting the Town Council approved a Resolution to accept a proposal from Pavement Corporation to repave said parking lot but, the actual contract for the work was not presented and;

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WHEREAS, the abovementioned contract for completion of the project in the amount of \$22,124.00 is attached hereto for Town Council approval and referred to as Exhibit B.

NOW, THEREFORE BE IT RESOLVED, that the Town Council hereby approves and authorizes the Mayor to execute on behalf of the Town a contract with Pavement Corporation to repave the front parking lot of the Town Hall building in the amount of \$22, 124.00 to be paid from Budget line item 7223.

AND, BE IT FURTHER RESOLVED, that prior to the Mayor signing the approved proposal/contract with Pavement Corporation, said company shall provide proof of insurance and a signed waiver and release indemnifying the Town, to the satisfaction of the Town Administrator;

AND, BE IT FURTHER RESOLVED, that the Mayor and Town Council of Forest Heights, Maryland hereby authorizes and approves the Mayor on behalf of the Town to execute any other related instrument or document necessary to carry out the intent of this Resolution.

AND BE IT FURTHER RESOLVED, that this Resolution shall take effect upon its passage.

PASSED this 16 day of May 2019.

**APPROVED:** By Resolution of the Town Council of The Town of Forest Heights, Maryland

ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

MUHAMMAD

Yea

KENNEDY II

Yea

MANN

Yea

BARNES

Yea

HINES

Yea

WASHINGTON

Yea

NOBLE

Yea

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I HEREBY CERTIFY that the above Resolution No. 11-19 was passed by the required yeas and nays vote of the Mayor and Council of Forest Heights on the 15 day of May 2019.

ATTEST:

THE MAYOR AND COUNCIL OF THE TOWN  
OF FOREST HEIGHTS

**SIGNATURE ON FILE**

Sherletta B. Hawkins, Town Clerk

**SIGNATURE ON FILE**

By:

Habeeb-Ullah Muhammad, Mayor

**SIGNATURE ON FILE**

By:

Calvin Washington, Council President